

Report of City Solicitor

Report to Full Council

Date: 15th July 2020

Subject: Executive Arrangements 2020-21

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Main issues

- At the Annual Meeting of Council, on 22nd May 2019, the Leader presented details of her executive arrangements.
- On 27th May, the Leader published a decision confirming that she had reviewed her Executive arrangements and that they carry over to the 2020-21 Municipal Year.
- This report provides notice to Council of the Leader's executive arrangements for the 2020-21 Municipal Year.

Recommendations

- a) Council are requested to note the Leader's executive arrangements as set out in the attached schedule.

1. Purpose of this report

- 1.1 This report sets out the Leader's executive arrangements for the 2020-21 Municipal year.

2. Background information

- 2.1 The Leader formally determined her executive arrangements by delegated decision published 20th May 2019. These arrangements were presented to the Annual Council meeting on 22nd May 2019.
- 2.2 The Leader made two subsequent amendments to her executive arrangements during the course of the Municipal Year. The first, made by delegated decision published on 21st January, and the second on 15th April 2020.
- 2.3 These amendments are carried forward into the executive arrangements presented below.

3. Main issues

- 3.1 The Leader is required to present details of her executive arrangements at the Annual Meeting of Council each year. These should include:-
- the names and wards of the Executive Members;
 - the names of Deputy Executive Members and Support Executive Members;
 - the extent of authority of the Executive Board;
 - the extent of any authority delegated to individual Executive Members;
 - the terms of reference and constitution of such executive committees as the Leader appoints and the names of Executive Members appointed to them;
 - the nature and extent of any delegation of executive functions to Community Committees, the Health and Wellbeing Board, any other authority or any joint arrangements and the names of those Executive Members appointed to any joint committee for the coming year; and
 - the nature and extent of any delegation to officers.
- 3.2 In the absence of an annual council meeting, by delegated decision on 27th May 2020, the Leader confirmed that her executive arrangements, as set out in the schedule attached, would continue into the 2020-21 Municipal Year.
- 3.3 Part 3, Section 3 of the Constitution sets out details of the Leader's executive arrangements as follows:

Section 3A: Responsibility for Executive Functions

Sets out the name and ward details of the Leader, her deputies, and the Executive Members appointed by her.

Section 3B(a-c): Executive members Portfolios

Set out the details of the eight executive portfolios and details of responsibility in relation to the executive functions of Directors.

Also details those Members appointed by the Leader as Deputy Executive Members and Support Executive Members.

Section 3D(a-b): Community Committee Executive Delegation Scheme and Community Committee Champions

Set out executive delegations to Community Committees and details of the appointment, roles and responsibilities of Community Committee Champions.

Section 3C(a-d): Executive and Advisory Committees' Terms of Reference

Set out the Terms of Reference for Executive Committees, and the executive functions of Community Committees and Advisory Committees which are appointed by Full Council.

Section 3E(a-l): Officer Delegation Scheme (Executive Functions)

Set out the Leader's delegations to Directors in relation to Executive functions. All delegations are subject to the saving that where the Leader or the relevant portfolio holder has directed or the Director considers it necessary the matter shall be referred to Executive Board for consideration. Director's functions may in turn be sub-delegated through those Directors' sub-delegation schemes to officers of suitable experience and seniority subject to the same saving provision.

Section 3F: Executive Delegations to Other Authorities

Sets out delegations of Executive functions made by the Executive to other authorities.

4. Corporate considerations

4.1 Consultation and engagement

4.1.1 The Leader has absolute authority in relation to her executive arrangements.

4.2 Equality and diversity / cohesion and integration

4.2.1 There are no implications for this report.

4.3 Council policies and the Best Council Plan

4.3.1 Publication of the Executive arrangements within the Constitution is in line with the Council's Corporate Governance Code and Framework in addition to furthering the Council's value of being "open, honest and trusted."

4.4 Resources, procurement and value for money

4.4.1 There are no implications for this report.

4.5 Legal implications, access to information, and call-in

4.5.1 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020/392 were made under the Coronavirus Act 2020 in response to the Coronavirus Pandemic. Regulation 6 disapplies the requirement in Schedule 12 of the Local Government Act 1972 to hold an annual meeting. Regulation 4(2) provides that where an appointment would otherwise be made or require to be made at an annual meeting of a local authority, such appointment continues until

the next annual meeting of the authority or until such time as that authority may determine.

- 4.5.2 As this report supports a decision of the Leader in relation to executive arrangements it is not eligible for Call In.

4.6 Risk management

- 4.6.1 There are no implications for this report.

5. Conclusions

- 5.1 The Leader has carried forward her executive arrangements for the 2020-21 Municipal Year.

6. Recommendations

- 6.1 Council are requested to note the Leader's executive arrangements as set out in the attached schedule.

7. Background documents¹

- 7.1 None

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.